



**DEFINITION OF THE EVALUATION DOMAIN
FOR CERTIFICATION AND RECOGNITION**

Course
Everyday Living
ENG-P102-4

Common Core Basic Education Program
English, Language of Instruction

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Introduction

The Definition of the Evaluation Domain (DED) ensures consistency between a course and the related evaluation instruments. The DED is used to select, organize and describe the essential and representative elements of the course. The DED is based on the program of study and the course, but should by no means replace them in the planning of instructional activities.

The DED is the reference document that ensures the validity of the examinations across the province.¹ This document serves as a framework for developing multiple equivalent versions of an evaluation instrument.

The DED for each ministerial examination is developed by the Ministère de l'Éducation, du Loisir et du Sport (MELS). The DEDs for other types of examinations are developed by MELS or, at the request of school boards, by Société GRICS (BIM). For ethical reasons, only those responsible for developing Definitions of the Evaluation Domain can modify their content.

Examinations developed by MELS are consistent with the content of their respective DEDs. It is recommended that all other examinations be in agreement with the DED.

¹Québec, Ministère de l'Éducation du Québec, *Policy on the Evaluation of Learning* (Québec: Gouvernement du Québec, 2003), 47.

Evaluation Content

General Information	
<p>Broad Areas of Learning</p> <ul style="list-style-type: none"> • Health and Well-Being • Citizenship • Environmental and Consumer Awareness <p>Subject Area</p> <ul style="list-style-type: none"> • Languages <p>Class of Situations</p> <ul style="list-style-type: none"> • Using language in everyday home life • Using language to keep informed about daily news 	<p>Program</p> <ul style="list-style-type: none"> • English, Language of Instruction <p>Course</p> <ul style="list-style-type: none"> • Everyday Living ENG-P102-4
Essential Elements Targeted by the Evaluation	
<p>Competency</p> <ul style="list-style-type: none"> • To deal with a real-life situation pertaining to the class of situations targeted by the course. 	<p>Categories of Knowledge</p> <ul style="list-style-type: none"> • Types of discourse (informative, expressive) • Discourse cues and features • The sound system • The writing system • Language functions • Sociolinguistic features • Grammar and syntax • Vocabulary pertaining to home life and daily news
Evaluation Criteria and Weighting	
<p>Evaluation Criteria for the Competency</p> <p>Interacts adequately in everyday situations using simple and familiar oral texts (30 %)</p> <p>Understands simple, everyday oral texts adequately (20 %)</p> <p>Reads simple, everyday texts adequately (20 %)</p> <p>Writes simple, everyday texts adequately (30 %)</p>	<p>Proficiency in Subject-Specific Knowledge</p> <p>Proficiency in subject-specific knowledge presupposes its acquisition, understanding, application and mobilization, and is therefore linked with the evaluation criteria for the competency.</p>

Explanation of the Evaluation Content

Evaluation Criteria

The evaluation criteria are stated exactly as in the course.

Information Clarifying the Evaluation Criteria

Interacts adequately in everyday situations using simple and familiar oral texts

The above criterion assesses the adult's ability to:

- use language functions to communicate;
- sustain conversation by responding suitably to the other speaker(s);
- adapt language to audience and situation;
- use basic vocabulary appropriate to the situation;
- use discourse features appropriate to the communication situation;
- apply rules of grammar and syntax to create and interpret meaning;
- use elements of the sound system adequately.

Understands simple, everyday oral texts adequately

The above criterion assesses the adult's ability to:

- demonstrate understanding of the main idea in an oral text;
- demonstrate understanding of specific details in an oral text.

Reads simple, everyday texts adequately

The above criterion assesses the adult's ability to:

- demonstrate understanding of the main idea in a written text;
- demonstrate understanding of specific details in a written text;
- identify thoughts and feelings in a written text.

Writes simple, everyday texts adequately

The above criterion assesses the adult's ability to:

- provide clear and relevant information appropriate to the situation;
- use discourse features appropriate to purpose and text type;
- apply rules of grammar and syntax;
- use correct spelling and punctuation;
- adapt language to audience and situation;
- use basic vocabulary appropriate to the situation.

Proficiency in Subject-Specific Knowledge

Proficiency in subject-specific knowledge is evaluated through the evaluation of the competency, using tasks related to the evaluation criteria.

Weighting

The weighting for the evaluation of the competency is 100 %. The weighting of the evaluation criteria appears in the table found on page 2 of this document.

Knowledge

The knowledge targeted for the evaluation of the competency is selected from the following categories of essential knowledge from this course and previous courses. The knowledge is chosen according to the real-life situation used for evaluation:

- **Types of discourse**
 - ✓ Informative, for example:
 - simple exchanges
 - conversations
 - instructions
 - announcements
 - weather/traffic reports
 - ✓ Expressive, for example:
 - notes
 - cards
- **Discourse cues and features**, for example:
 - ✓ Beginning, middle, end
 - ✓ Titles, headings, subheadings
 - ✓ Key words and phrases
 - ✓ Transitional devices
 - for sequence
 - for addition
 - for comparison and contrast
 - ✓ Main ideas and supporting details
 - ✓ Visual
 - illustration
 - layout
 - font
 - colour
 - ✓ Order
 - order of importance
 - chronological order
- **The sound system**
 - ✓ Pronunciation
 - ✓ Word stress
 - ✓ Rhythm
 - ✓ Sentence intonation
 - ✓ Volume
 - ✓ Pace
- **The writing system**
 - Spelling
 - ✓ Common contractions
 - ✓ Common irregulars
 - ✓ Plurals
 - ✓ Double consonants
 - ✓ Special rules
 - Punctuation
 - ✓ Capitalization
 - ✓ End punctuation
 - ✓ Internal punctuation
 - commas
 - apostrophes

- **Language functions**, for example:
 - ✓ Asking for and giving information
 - ✓ Asking for and giving instructions
 - ✓ Asking for assistance
 - ✓ Asking for advice
 - ✓ Expressing needs and concerns
 - ✓ Expressing appreciation, gratitude
 - ✓ Describing problems related to everyday home life
- **Sociolinguistic features**
 - ✓ Appropriateness to situation
 - formal
 - ✓ Appropriateness to audience
 - distance between speakers
 - characteristics of speakers
- **Grammar and syntax**
 - Word level
 - ✓ Inflections
 - word endings
 - ✓ Basic word classes
 - nouns
 - ❖ countable/non-countable
 - ❖ singular/plural
 - pronouns
 - ❖ personal/subject/object
 - ❖ possessive
 - ❖ indefinite
 - verbs
 - ❖ simple tenses
 - ❖ progressive tenses
 - ❖ regular/irregular
 - ❖ modals to indicate ability, advisability, necessity
 - adjectives
 - ❖ comparative/superlative
 - adverbs
 - ❖ time
 - ❖ frequency
 - ❖ comparative/superlative
 - ❖ position of adverbs
 - conjunctions
 - ❖ coordinating (addition, contrast)
 - ❖ common subordinating (cause and effect, comparison and contrast, sequence, addition)
 - articles
 - ❖ definite (with countable/uncountable)
 - ❖ indefinite (with countable/uncountable)
 - prepositions
 - ❖ time
 - ❖ place/location/direction
 - ❖ manner

- Sentence level
 - ✓ Basic word order
 - affirmative
 - negative
 - interrogative
 - ✓ Basic types of sentences
 - simple
 - compound
 - complex
 - ✓ Grammatical functions
 - declarative
 - interrogative
 - imperative
 - exclamatory
 - ✓ Grammatical agreement
 - subject/verb
 - noun/pronoun
- **Vocabulary pertaining to home life and daily news**, for example:
 - ✓ Family members
 - ✓ Daily routines and activities
 - ✓ Public services
 - ✓ News reports

Specifications for the Evaluation Instruments

Examination: Number of Parts, Sections, Procedure and Duration

The examination consists of one part divided into four sections, with a total duration of 180 minutes. The sections may be administered in the same exam session or during different exam sessions, in the order most relevant to the real-life situation.

Section – *Interacting orally*: 30 minutes (25 minutes for the preparation and 3 to 5 minutes for the interaction)

Section – *Listening to informative texts*: 30 minutes

Section – *Reading informative and expressive texts*: 60 minutes

Section – *Writing informative and expressive texts*: 60 minutes

Examination Content

The examination focuses on a real-life situation pertaining to the adult learner's everyday home life (e.g. celebrating special occasions, performing household chores, dealing with utility service people) and staying informed about daily news (e.g. finding out about local news and community events, checking weather and traffic conditions). As well as interacting orally, the adult learner will be required to listen to, read and write informative and expressive texts. When possible, the task or tasks pertaining to the real-life situation will measure more than one evaluation criterion.

Section – *Interacting orally*

The adult learner interacts with another speaker. Their conversation may center on the following subjects: asking for and giving information, instructions and advice; describing problems related to everyday home life; exchanging information and ideas regarding daily news.

Section – *Listening to informative texts*

The adult learner listens to an informative text (e.g. public service announcement, sales promotions, news report). The adult may complete a questionnaire and/or other documents relevant to the task to show his/her understanding of the main idea and specific details found in the oral text.

Section – *Reading informative and expressive texts*

The adult learner reads an informative text (e.g. ad, chart, product label) and/or an expressive text (e.g. card, note). To demonstrate understanding of the main idea, specific details and emotions conveyed in the texts) the adult learner may be required to complete a questionnaire and/or other documents relevant to the task.

Section – *Writing informative and expressive texts*

The adult learner produces an informative text (e.g. list, note, timetable, form) or an expressive text (e.g. note, card), approximately 100 words in length. As well as evaluating the adult learner's ability to express thoughts and feelings and to organize information, this section of the examination evaluates his/her ability to use correct grammar, spelling and punctuation.

Information-Gathering Tools

Section – *Interacting orally*

- Observation Sheet (Teacher's Copy)

Section – *Listening to informative texts*

- Questionnaires, forms or other documents relevant to the task

Section – *Reading informative and expressive texts*

- Questionnaires, forms or other documents relevant to the task

Section – *Writing informative and expressive texts*

- Written production

Authorized Materials

All Sections

- English-English Dictionary – paper version
- Thesaurus – paper version
- Resource Booklet (if applicable/necessary)

Section - *Interacting orally*

- Notes (the adult learner may refer to personal notes prepared for the oral interaction)

Assessment Tools

Assessment will be carried out using a criterion-referenced evaluation rubric based on a five-level rating scale. *Correction Keys* will be included when necessary.

Pass Mark

The pass mark is 60 % for the examination as a whole.

Retakes

The adult learner must retake another version of the entire examination.